



**STUBBING COURT TRAINING LTD.**

**NEWSLETTER DECEMBER 2020**

**MERRY CHRISTMAS TO**

**ALL APPRENTICES, PARENTS & EMPLOYERS!!**

**www.stubbingcourtraining.com**



## SCT LAUNCHES 2021 ENTERPRISE AWARD!!

We all know times are tough and the employment world is full of uncertainty, but there will always be a place for young, enthusiastic people who are determined to keep learning and improving their skills. Stubbing Court Training Ltd (SCT) is passionate about giving their apprentices every opportunity for personal and professional development and supporting them and their employers in the process. That's why we are delighted to launch the 2021 Enterprise Award, which encourages apprentices to help the businesses in which they work to become more successful.

SCT established the Enterprise Award to:

- Promote the importance of business success
- Develop pride in achievement and commitment to learning, improvement and business success
- Develop awareness of what makes an equestrian business successful
- Recognise outstanding conduct in the workplace and in dealing with external clients and partners
- Reward understanding of how to keep themselves and others safe and healthy, showing best practice in safety, behaviour and welfare

In these insecure and unpredictable times, there is an essential need for effective equine business management, and apprentices can play a key role in this. Over the years, the SCT Enterprise Award has become highly prestigious, with the three finalists displaying outstanding portfolios which demonstrate real ingenuity, excellent understanding of business practices and great pride in helping their employers. The judges of the SCT Enterprise Award - which have included former four times Olympic silver medallist and six times European gold medallist turned cross-country course-designer Ian Stark OBE, and international showjumper and producer Morgan Kent of HK Horses - are looking for entrants to have contributed to at least one of the following key criteria for the organisation they are employed by:

- Promotion/communication
- Management systems/procedures
- Training and developing others
- Finance - fundraising/sponsorship
- Improving facilities/equipment/services

It is a great way for any SCT apprentice to improve their portfolio and help them meet the criteria for a Distinction in their Level 3 Advanced Apprenticeship - and, of course, assist the business in which they work survive and thrive in current times. Please email SCT by 10.12.20 at [info@stubbingcourtraining.com](mailto:info@stubbingcourtraining.com) for more information and to confirm your interest.



## WELCOME TO:

Jacob Russell-Williams, Bethany Leake, Holly Lemm, Chelsea-Rose Brown, Tegan Hartshorn, Lilly Bird, Milly Johnson, Georgia Attley, Saskia Rose, Madison Burrow, Amy Bingham, Anna Fisher, Casey Fisher, Nathan Tattersall, Eva Hopwell, Ellie Wilkinson, Taylor Brunskill, Fianais Davies, Giovana Evans.



## FREE SAFEGUARDING COURSES....



SCT is committed to safeguarding and promoting the welfare of learners. Any yard or individual Providing a regulated activity (e.g teaching, training or instruction, care or supervision of children, coaching - ('but not if the activity is in relation to the child's paid employment AND they are 16/17' DBS Guidance on Regulated Activity 2018) should have a DBS check and it is a criminal offence:

- for a barred individual to take part in a regulated activity
- for an employer to take on an individual in regulated activity if they fail to check the person's status
- for an employer to allow a barred individual, or an individual who is not yet registered with the DBS, to work for any length of time in any regulated activity

Please see <https://www.gov.uk/government/organisations/disclosure-and-barring-service> for more information or call the DBS Helpline on 03000 200 190.

### FREE ONLINE, CERTIFICATED SAFEGUARDING TRAINING

To help employers understand the requirements and best practice in staff recruitment, and for staff to complete a recognised and certificated training programme there is a very useful, free, certificated online qualification at <https://www.foundationonline.org.uk/login/index.php> > Leadership and Management > Safeguarding and Safer Recruitment 2019.

## COVID-19 USEFUL GUIDANCE...

Please see the link to the Health and Safety Executive guidance on COVID-Secure workplace requirements for risk assessment, social distancing and hygiene arrangements:

<https://www.hse.gov.uk/coronavirus/working-safely/index.htm>

Please see the link to British Equestrian for regular updates on competitions, and changing rules and guidance for riding schools and livery yards: <https://www.britishequestrian.org.uk/news/tag/coronavirus>

## BRADLEY ALLSOPP - APPRENTICESHIP WITH JEANETTE BRAKEWELL



I am doing my Advanced Apprenticeship with Jeanette Brakewell and been here for 3 months. Jeanette runs her own established event yard in Uttoxeter where she takes horses in to compete as well as schooling, breaking and holiday livery. I feel very privileged to be working for such an inspirational person who is a four-times European Gold medalist, Olympic and World Silver medalist. Everyone here at Abbotsholme Stud are very welcoming and they have helped me so much with how to cope in the middle of a pandemic (Covid-19) and deal with a completely different way of life. This year I have learnt how to be away from my close family, friends and to deal with day to day life on my own. I came out of school not knowing if I had passed my GCSEs (which I did successfully pass them all). I then went straight into a working environment whilst keeping two horses in work. Dealing with disappointment after disappointment due to Covid-19, I thought all my hard work was going to come to nothing, until I received the notification from Jeanette that my Apprenticeship was ready to start! I could now start a new chapter of my life by moving away from home at 16 to follow my dreams. I have always been extremely passionate about horses and always dreamed of this being my career. The training and experience here with Jeanette is phenomenal and I am definitely learning from the best. To say I have only been here 3 months, I have already learnt loads. I am incredibly lucky to have my own horse here (Schrodinger) who is only young with a bright future ahead. It is absolutely amazing that I get regular tuition from Jeanette and I still get to compete whilst completing my Apprenticeship. I had a good couple of educational runs at BE90 at the end of the season just getting to know Schrodinger as I have not had him long. I am really looking forward to training with Jeanette over the winter so then we are ready for the new eventing season to start. I am really enjoying working with quality horses and I have the privilege of caring for the legend of a horse, Over To You (Jack). Jeanette has three 3 year olds coming in to be broken, this will be a really good opportunity for me to learn about breaking and producing young horses correctly. I would highly recommend the Apprenticeship to anyone, the SCT staff are really helpful and approachable when you need some guidance. Most of all you are doing what you love day to day.

## TOP TIPS FOR END POINT ASSESSMENT!!



Here are some tips from two apprentices who have recently completed their EPA successfully...

From AC Equestrian apprentice Lily Storer, who was awarded a Distinction...

Portfolio:

- Good quality pictures and videos to back up your diary sheets, showing a clean and tidy yard and horses!
- Include a wide variety of knowledge on all subjects, include in-depth answers to the questions on the worksheets. (revise, learn and write out)
- Follow a strict plan and the Scheme of Work each month to ensure all work is done on time to avoid falling behind (key to ensuring all work is done to top standard)

Knowledge Test:

- REVISE, REVISE, REVISE
- Be prepared for lots of different areas of questions (ensure you know all your legal documents and requirements!!)

EPA day:

- Be prepared for on the spot questions (revise the day before, especially on topics you may have been vague on in your portfolio or on the Knowledge Test as you are likely to get asked about them)
- Work efficiently, safely, confidently and professionally on the day, make sure everything you will need is organised and checked the day before, all clean and tidy
- For the Professional Discussion, go into depth and detail and plan out your answers in your head. Use key words, correct language and terminology.



From Manor Farm Rehab. Apprentice Ellie Dawson... To prepare for the assessment, I would advise looking through the observation list and notes provided with your employer to get an idea of what to expect on the day. While doing this, make notes of equipment you will need and suitable horses for each of the tasks you will have to complete on the day. I also went through the resources list and ensured that all the equipment and resources I would need were in the correct places where I would easily find them on the day. As well as this, I would also recommend going through the Timetable for the day provided to you a few days before and ensure that you are familiar with the process of the day and to get a better idea of what you're expecting on the day. If there are any pieces of knowledge or practical skills that you are not 100% comfortable with before the exam, ensure that you go through these thoroughly before your assessment to improve your confidence on the day. Make sure that your EPA Assessor is aware of your Covid guidelines prior to the assessment so that they are prepared. And most importantly, don't panic! The day absolutely flies by and the Assessors are lovely.

## LATEST ACHIEVEMENTS!!!!

**Apprenticeship:** Gina Arkwright, Keavey O'Brien, Aaliyah Scriven, Toby Wolstenholme, Elle Hallam, Amy McColl, Chloe Briddon, Rose Johnson, Isabella Higgs, Kiah McDougall, Georgia Woods, Mia Brooks, Nicola Bembridge, Ocean Bradley, Chloe Moore, Chloe Simpson

**Advanced Apprenticeship:** Robyn Marriott, Hannah O'Connor, Annabelle Brimsted, Toby Parsons, Abbie Batey, Rachel Green, Lily Storer, Lillie Barnett, Ellie Dawson, Amy Harrison

**Traineeship:** Cassie Sergeant

## FUNCTIONAL SKILLS EXTERNAL TESTS

**English Level 1:** Cassie Sergeant

**English Level 2:** Lilli-Mae Robb, Ocean Bradley, Kacey Sturrock

**Mathematics Level 2:** Sophie Jeffries



## TIPS FOR EPA FROM CHLOE MOORE...



I recently passed my Level 2 Equine Groom Riding with a Distinction. My decision to leave school and embark on an equestrian career is one I won't regret. The classroom environment wasn't for me but having the opportunity to take my skills into a practical environment that I enjoy has enabled me to learn and develop myself much more successfully. I have enjoyed the flexibility of this course and the chance to learn and progress at my own pace. My employer Rose Wilson and the team at Trent Valley have always been on hand to offer experienced advice and guidance to help me through my course and during the past year I have had lots of amazing opportunities that I have been able to use to gain experience and broaden my knowledge. I worked hard all year to produce my portfolio work to match the Distinction criteria. My top tips for perfecting the portfolio work is to go into as much detail about the area you are covering, make sure you include good quality photos, use the correct and professional terminology and most important of all, always make sure you are wearing your correct PPE! I advise taking video evidence of you completing each part of the modules for your memory stick. All year I have worked closely with my Coach Jayne Martin, who has guided me through the course and offered any help that I needed. She encouraged me towards completing my work to the Distinction level and assured me I was capable. After completing the portfolio, the next step is to prepare for the Knowledge Test.



You need a score of 45/50 to gain a Distinction. To pass the course at Distinction level, you need to achieve a Distinction in your Knowledge Test, so preparation is key! Once I had received the date for my test I began to revise. The best way to begin is to head to the SCT Online Learning. My tip is to go through all the online modules again and find a way that suits you to help you remember the information. For me this was to make colourful notes and queue cards. At the bottom of each module section there is a multi-choice quiz, I found these very helpful in preparing for my Knowledge Test. Another top tip is to read each question very carefully before selecting your answer. Be careful as some questions are there to trick you! You can always go back to a previous question if you need to change your answer, so my biggest tip is to take your time. The final part of the apprenticeship is the EPA Practical Observation. Before the practical observation you will receive a timetable of how the day will go. During the observation the assessor will observe you carrying out different tasks such as turning out, lungeing, loading, bandaging and more. During the lead up to your EPA observation, if there are any areas you struggle with, be sure to practice them until you are totally confident performing the task. The biggest tip has got to be to prepare as much as possible and try and take out all possible stress. For me, I did this by organising all of my equipment the day before. Get out everything you need beforehand such as grooming kit, clean bandages and pads, head collar and lead rope, lunge line, lunge whip, tack cleaning kit etc. This will help you to be organised on the day.

- Keep calm on the day and work through the tasks at your own pace, don't rush anything.
- During the tasks you are asked to perform, you should talk through what you are doing, explain why you are doing it and how you are being safe
- Always keep your PPE on
- Make sure you are being safe during tasks and think about everything you are doing
- Attention to detail is key!
- Be confident and don't question yourself
- Talk professionally with correct terminology, show off what you know.

The final section is the Professional Discussion, when you will sit down with your assessor for over an hour. They will go through different topics based on your portfolio and your knowledge as a whole. My top tips are:

- Stay calm and relaxed
- Speak clearly and slowly, take your time with your responses.
- Be thorough with your responses and explain why you have given your answer.
- Be detailed and professional. Expand your answers to cover the knowledge you have; it is your chance to show off what you know and have learnt during your course.
- If you are unsure, ask for the question to be re-phrased, you won't lose marks for this.

I wish everybody the best of luck!